

Minutes

Purpose of Meeting: GP Data Implementation Programme Board Meeting

Date: 06 December 2017

Attendees	Initials	Role
REDACTED	REDACTED	REDACTED
REDACTED	REDACTED	REDACTED
REDACTED	REDACTED	REDACTED
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Apologies		
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1. Welcome and introductions (REDACTED)

REDACTED welcomed attendees. REDACTED noted that he would chair the meeting on behalf of REDACTED.

2. Review of Minutes and Actions (REDACTED)

The previous board minutes and decisions were reviewed and approved by the board.

Actions A91 and A92 were discussed and action updates given.

3. Schedule 14 Approval (REDACTED)

REDACTED presented GPSoC Schedule 14 for GPES Uplift and FCAP Submission Paper.

REDACTED gave some background to the board regarding the expiry of the GPET-E contracts and GPES Uplift's commercial strategy to ensure service continuity. Commercial discussions regarding bringing the GPES service within GPSoC are drawing to their conclusion; REDACTED stated that EMIS has added RPI to their service charges and the other three suppliers have kept their service charges at the current costs.

REDACTED queried the TPP whether TPP costs were in line with CSC/DXC costs. REDACTED stated that the TPP costs will be identical to what they are paid now, with the exclusion of CSC management costs.

REDACTED asked if the service management arrangements were the same in Schedule 14 as they are in the current GPET-E contracts. REDACTED confirmed that they were identical.

REDACTED asked if DLA Piper have reviewed Schedule 14. REDACTED confirmed that legal had been consulted and approved it.

REDACTED asked about the exit provision of Schedule 14. REDACTED replied that once Full Rollout Approval (FRA) has been granted the Schedule 14 arrangements would terminate and the GPES Uplift service would be live with new commercial arrangements. The wording around this is being drafted in Schedule 15.

REDACTED queried the impact of removing CSC from the TPP agreement. REDACTED stated that the commercial team were keeping the contract as close to the previous contract as possible. However, under GPSoC TPP's non-contracted extracts should become

significantly cheaper, as under Schedule 14, the resource cost will be determined from the current GPSoC rate card.

REDACTED asked if the Call Off for Schedule 14 would be co-terminus with GPSoC. **REDACTED** confirmed that the aim was to be co-terminus with GPSoC continuity, but there is provision to terminate the contract early.

REDACTED asked where will Schedule 14 sit within GPSoC. **REDACTED** stated that it will be added as an additional service to GPSoC, and under GP IT Futures it will become a standard.

REDACTED asked if these new commercial arrangements would help to get TPP to support the development of the Learning Disability Observatory (LDO) extract. **REDACTED** stated that they could discuss this after the board.

REDACTED asked **REDACTED** to elaborate on an operational risk regarding EMIS. **REDACTED** told the board that EMIS indicated that they may wish to put forward a change to the contract to call off additional capacity units to develop extracts which are over a capacity limit that EMIS has identified. This doesn't impact agreeing Schedule 14 with EMIS but needs to be picked up and worked through in further discussions with EMIS to ensure it doesn't have any impact on the 18/19 extracts.

REDACTED recommended discussion with EMIS on this issue, but stated that the risk is time limited due to the short duration of the Schedule 14.

REDACTED then asked the board to approve the proposed approach and Schedule 14.

Decision: The board endorsed Schedule 14.

Schedule 14 will now proceed to FCAP and DH with programme board approval.

4. GPDI Update (REDACTED and REDACTED)

REDACTED presented the GPES Uplift Project's Status Update (slide 3 of the GPDI programme board update slide pack).

REDACTED asked if there was agreement with the DSP team regarding technical decisions being made with the DDC. **REDACTED** stated that **REDACTED** and other TA's within the DSP team have been involved in discussions with the DDC. All parties are working together to make

sure that the architectural decisions are aligned and to ensure that any technical development the DDC does for GPES Uplift has the capability to be migrated to the DSP.

REDACTED then presented the Standard GP Dataset project's status update (slide 5 of the GPDI programme board update slide pack).

REDACTED stated that he would send out an updated POAP as it has change following a discussion with **REDACTED** on Monday.

ACTION: REDACTED to circulate the updated POAP prior to the next board (24th January 2018).

REDACTED asked who has been involved from NHS England. **REDACTED** stated that the GP Data team had engaged with **REDACTED**, **REDACTED** and **REDACTED**'s team. The team are looking to organise a workshop for NHS E colleagues on the proposed data specification. **REDACTED** suggested policy colleagues, such as **REDACTED**, should be engaged with.

REDACTED suggested that decisions around the DPN and ISN will help finalise around commercial strategy and bring it in line with GP IT Futures. **REDACTED** and **REDACTED** encouraged this, stating that they would like more information the commercial strategy and the alignment with GP IT Futures brought to the next board.

ACTION: REDACTED to deliver an update on GP Data's commercial strategy, including proposals for the ISN and DPN, and how it aligns with GP IT Futures to the next board (24th January 2018).

5. AOB (REDACTED)

There was no AOB.

Open actions table		
Ref	Action	Owner
15/11/2017 A91	Meeting to be arranged to cover TOM and commercial charging model. To include REDACTED / REDACTED / REDACTED / REDACTED Action to be closed. Meeting took place on 30 th November.	REDACTED / REDACTED
15/11/2017 A92	Meeting to be arranged to discuss service funding assumptions. To include REDACTED / REDACTED / REDACTED / REDACTED 06/12/2017: Meeting arranged in line with business planning and budget setting.	REDACTED
06/12/2017 A95	REDACTED to circulate the updated POAP prior to the next board (24th January 2018).	REDACTED
06/12/2017 A96	REDACTED to deliver an update on GP Data's commercial strategy, including proposals for the ISN and DPN, and how it aligns with GP IT Futures to the next board (24th January 2018).	REDACTED

GP Data Implementation Project Board Decisions		
D1	A decision was made to approve the terms of reference (subject to the correction identified in action 9).	20 th May 2016
D2	A decision was made that the working assumption for the business case is that patient consent will be handled in a central platform, rather than at practice level.	20 th May 2016
D3	A decision was made to approve procurement with 3 rd party suppliers to support VfM comparisons on options developed in the business case.	20 th May 2016
D4	A decision was made to approve in principle a separate feed of aggregate data for payment purposes.	14 th September 2016
D5	A decision was made to endorse Tolerance Exception Report 1	14 th September 2016
D6	A decision was made to endorse OBC	19 th October 2016
D7	A decision was made to endorse contingency option 2b	01 st March 2017
D8	A decision was made to endorse Procurements Approach for GPES Uplift	05 th April 2017
D9	A decision was made to endorse the RACI process for the GPES Uplift requirements	05 th April 2017
D10	GP Data for Secondary Uses Revised OBC and FBC approved ahead of submission to the Investment Committee.	15 th November 2017
D11	Schedule 14 approved by the board.	06 th December 2017

GP Data Interim Strategy Board Assumptions		
A1	Seeking a direction for an extract and the SCCI process will remove the requirement for the current practice authorisation model (stage 1 and stage 2).	19 th January 2017
A2	QOF will continue for at least the next two years.	19 th January 2017
A3	MVP 1.0 will not be available before March 2019 and will contain functionality to meet the GP Data for Secondary Uses requirements (informal confirmation provided by REDACTED)	01 st March 2017
A4	Delivery of contingency option will be done in such a way that it can be consumed by the DSP	01 st March 2017